

ACPGBI 32nd Annual Meeting 5th – 7th July 2021

Harrogate Convention Centre, Harrogate

How to submit a video

IMPORTANT: please note the following **criteria for submissions:**

- **Duration of video:** 10 minutes maximum .
- **Sound:** all videos should be accompanied by a clear voice-over in English.
- **Video quality:** videos should have a minimum definition of 720p (1080p preferred).

How to submit

Videos should be uploaded on to YouTube or another video hosting service as an unlisted video and the URL submitted via the online abstract form.

- Then go to the 2021 abstract submission website <https://app.oxfordabstracts.com/stages/2169/submitter>
- and create an Oxford Abstracts account or log in if an account already exists.
- Create a new abstract for your video submission.
- Type the duration in minutes and seconds of your video in the abstract text box. Paste the URL of your uploaded video into the field for video URLs on the abstract submission form. (This is after the abstract text box).
- Complete the remainder of the abstract submission form and submit.
- You are permitted to submit a video that will be presented at another national/international meeting either prior to or after the Association of Coloproctology of GB & Ireland 2021 annual meeting.
- The **maximum** number of words for the title is **50**. The **maximum** number of words for the abstract text is **250** (excluding the title and authors).
- When submitting the names of authors put **the initials** in the field labelled “First Name”.
- When you submit your video abstract select a category from the following 17 categories.

1.	Colorectal Cancer – diagnosis & endoscopy	2.	Colorectal cancer – tumour biology/markers & genetics
3.	Colorectal cancer – risk assessment & outcomes	4.	Colorectal cancer – surgery & stents
5.	Nursing	6.	Follow up/survivorship/late effects of treatment for all colorectal disease
7.	Emergency colorectal surgery	8.	Minimal access (laparoscopic/robotic/TaTME/TEO)

9.	Chemotherapy/Radiotherapy	10.	Imaging
11.	Pathology	12.	IBD/pouches/stomas
13.	Functional bowel disease/pelvic floor/constipation	14.	Proctology
15.	Training	16.	Patient-reported outcomes/qualitative studies
17.	Miscellaneous		

Amending a Submission:

You can do this at any time up to the deadline.

- Log in to the Oxford Abstracts submission system
- You will see a list of the abstracts that you have submitted. Click on the abstract that you wish to change. Amend as necessary.
- When you reach the final step and press “Submit” you will be sent an email confirming that your abstract has been amended.

Withdrawing a video

If you want to withdraw a video please contact the Membership and Marketing Manager, Association of Coloproctology of GB & I.

Email: ntaub@acpgbi.org.uk

DEADLINE FOR RECEIPT OF VIDEOS and ABSTRACTS:

Monday 25 January 2021 – 11.59 pm GMT (i.e.UK time)