



## The Association of Coloproctology of Great Britain and Ireland

Royal College of Surgeons of England  
35-43 Lincoln's Inn Fields  
London  
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### TERMS OF REFERENCE FOR PROCTOLOGY SUBGROUP OF MCC

#### Purpose

Proctology has always been the *sine qua non* of the profession. The purpose of this subgroup is to ensure that the highest standards of practice are maintained going forward, training is maintained, and that new techniques can be supported appropriately. The Proctology subcommittee mirrors IBD, peritoneal malignancy and endoscopy subgroups that similarly report through MCC.

#### Interactions

- Multidisciplinary Clinical Committee (MCC). The subgroup reports to ACPGBI Council and Executive through the MCC Chair.
- Nursing and Allied Health Professionals (NAHP) Group
- Royal College of Surgeons Getting It Right First Time (GIRFT) initiative
- Association of Surgeons of GB&I
- Charities and patient support groups
- Commissioning bodies

#### Objectives

- Promotion of expert provision, resources and quality improvement in proctology nationally.
- Provision of oversight, direction, governance and promotion of proctology-related databases, audits, research and initiatives.
- Address issues related to training and the performance of proctology by colorectal surgeons.
- Collaboration with other bodies and charities with shared interest in proctology.

#### Membership

The membership of ACPCBI will be invited to apply for 6 positions on the subgroup. These will be voted by Council following submission of an abridged CV. Three year terms are encouraged to ensure continuity.

In the first instance the Chair will be appointed by the Executive of the ACPGBI. Thereafter he/she will be voted by the members of the subcommittee.

A patient representative will be nominated by the Patient Liaison Group.

A trainee representative will be appointed by the Dukes Club.

Other co-opted members will be recruited as required.

#### Accountability

The Chair of the subcommittee will report to the Chair of the MCC.

**Meetings**

Meetings will be held three times each year. At least one face-to-face meeting will take place at the annual meeting of ACPGBI. Other meetings will be held by teleconference.

The agenda will be coordinated by the Chair, who will be responsible for minutes that will subsequently be submitted to the Chair of MCC and ACPGBI Council.

**Reimbursement of expenses**

The ACPGBI will reimburse reasonable day travel expenses and second class rail fares. Overnight accommodation and subsistence will be covered if required.

Charles Maxwell-Armstrong, Ciaran Walsh and Nicola Fearnhead February 2020