



Role Specification for President Elect

The following constitute the responsibilities of the President Elect. It is expected that these are followed to the best of the representative's ability in accordance with the mandate placed upon them by their constituents. This post is for one year.

- Attend all Executive and Council meetings so as to be able to hit the ground running at the start of the Presidency.
- Work out a strategy for the forthcoming year and start working on it during the PE year, along with the Hon Secretary who will be in office at the time.
- Work closely with the President on all matters.
- Make sure that he/she is fully appraised of relevant financial matters of the ACPGBI.
- Start working on the annual meeting for which he/she is responsible.
- Be willing and available where possible to represent ACPGBI on behalf of the President.
- Have regular discussions with the President and President in Waiting.