



JAG training group lead

Job description

Post title:	JAG training group lead
Funding:	1 PA per week (or equivalent)
Tenure	Fixed term agreement for 2 years in the first instance (with possible extension for 1 year)
Location	Applicants will need to be based within the UK and will be expected to work flexibly to meet the requirements of the role. Much of the post holder's work may be delivered from their own location remotely with occasional meetings in London and Liverpool.

The purpose of your role

The JAG endoscopy training clinical lead will work in partnership with JAG programme manager (training and data) to ensure the successful delivery of the certification programme for endoscopy trainees (JETS) and nursing competency programme (JETS workforce).

Working with the programme manager you will be responsible for delivering the main aims of the JAG Endoscopy Training System (JETS) as agreed within the JAG governance framework including the training steering group and the JAG stakeholder group. You will oversee developments and provide high quality guidance and advice.


You will represent JAG training in external meetings and act as a key point of contact on behalf of JAG for relevant medical colleges, societies, and professional and regulatory bodies. You will maintain and enhance the reputation of the programme and ensure its proper governance.

You will closely work with the programme manager to ensure the success of JETS and JETS workforce. Responsibility for the day-to-day management of JETS and JETS workforce lies with the team based at the Royal College of Physicians.

About the JAG Endoscopy Training Programme

JAG was established in 1994 in response to the expanding multidisciplinary nature of endoscopy aiming to sustainably improve the quality and safety of endoscopy units in the UK. This has been a highly successful programme and to reflect the expanding requirements of the programme there are now three workstreams: endoscopy training, accreditation of endoscopy services and individual certification of screening endoscopists.

To reflect the training and educational needs of the workforce, in 2009 the JAG Endoscopy Training System known as JETS was initiated. This supports endoscopists in the UK to deliver



high quality and standardised training. This programme allowing trainees to demonstrate their performance, progression and competence against nationally agreed criteria. JETS workforce was launched in April 2019 to support nurses, operating department practitioners and other healthcare support workers in endoscopy. You can find more about the history of JAG on our website: <https://www.thejag.org.uk/our-history>

Duties of post

Leadership and management

- To provide overarching leadership of JAG training working in partnership with the JAG programme manager (training and data) to identify and manage risks and opportunities
- To deliver the aims of JETS and JETS workforce, in accordance with the direction advised by the JAG training steering group
- To provide advice and guidance to the JAG team and training centres based on a detailed knowledge of the JAG training standards, evidence requirements and JETS assessment process working in conjunction with the JAG programme manager (data and training)
- Liaise with the clinical leads of other JAG workstreams at the RCP to share best practice and learning
- To chair the JAG training group to drive strategic direction of the programme as per the terms of reference and hold the group accountable for the delivery of arising actions and outcomes (which meets two times per year).
- To attend regular meetings with the JAG programme manager (data and training) and JETS Workforce lead and to be responsive to communication from the JAG team
- To oversee, supervise and manage the outputs of the JETS lead and Federation of training centres operational and clinical leads.

Strategy and development

- To identify areas of potential development and improvement to the programme. This may include working with the accreditation unit manager to identify opportunities to improve training in other areas of clinical care.
- To lead on developments and improvement initiatives, and support initiatives where delegated to others
- To attend appropriate development review and strategy meetings
- To maintain an awareness of the resource allocation that supports delivery and contribute towards the long term sustainability of the programme

Assessment and quality assurance

- To work collaboratively to support assessors in delivering JETS quality assurance to high standards
- To act as a point of escalation and support for assessors with any issues that arise through the quality assurance process.
- To provide feedback to assessors on performance related issues and ensure relevant feedback is provided
- Provide guidance and assist with the quality assurance (QA) process for new or enhanced courses so that assessors meet their objectives and to ensure fairness and consistency with assessments.



Stakeholder engagement

- To work with stakeholders to influence their strategy to ensure high quality training and the development of workforce is central to their plans.
- To build and maintain successful relationships with external stakeholders such as NHS England/Improvement, Health Education England and other health professionals and organisations. This will include attendance and participation in JAG stakeholder meetings.
- To develop and maintain good working relationships with key stakeholders, including contracted third parties, professional bodies, devolved nations, assessors and contacts from government and patient groups
- To promote the JAG programme with the gastroenterology community, communicating and supporting the programmes aims, for example by presenting to relevant groups
- To work with the programme manager to contribute effectively to the JAG stakeholder group

General

- Adhere and comply with the provisions of the RCP's health and safety policy.
- Adhere and comply with all RCP data protection and security policies and procedures
- Undertake all duties and responsibilities in compliance with the rules and regulations encompassing equal opportunities.
- Any other duties as may be reasonably expected and which are commensurate with the level of the post.

Who you will work with:

- JAG training and data team based at the RCP which is led by the JAG programme manager (data and training)
- JAG clinical leads
- JETS workforce clinical lead responsible for operational oversight of JETS Workforce
- Federation of training centre chair and operational lead
- JAG training centres nationwide
- JAG training group
- JAG stakeholder group, consisting of representatives across organisations with an interest in endoscopy
- Professional bodies, the NHS, and patient groups
- Representatives from the devolved nations

Location of duties

Much of the post holders' work may be delivered from their own locality using electronic methods of communication.

The post holder will be expected to attend:

- JAG training group meetings (currently 4 x 2 hour online meetings per year)
- Federation of training centre meetings (currently 2 x 2 hours online meetings per year)
- JAG strategy meeting (currently 4 x 2 hour online meetings per year)
- JAG stakeholder meeting (currently 2 x 2 hours online meetings per year)
- As well as any other meetings deemed appropriate to the role



Person description

Essential

Qualifications

- Consultant level doctor or equivalent
- Unblemished record with the General Medical Council or equivalent
- Evidence of continued professional development relevant to this post
- Membership of a relevant professional body

Experience and skills

- NHS leadership experience is essential with a good understanding of NHS, healthcare management structures and systems with experience of holding a management role within a large provider
- Experience of initiating and or facilitating training in healthcare.
- Ability to work effectively as part of a team, encouraging contributions from others, and reviewing and supporting the performance of the team to promote development and ensure outcomes are met
- Working with others to build and maintain relationships; successful initiation and facilitation of multi-professional strategic partnership working and alliances
- Experience of project delivery
- Ability to identify and analyse potential issues with impact on safety and quality
- Understanding of change management processes to improve clinical care with the ability to challenge
- Experience of drafting reports

Desirable

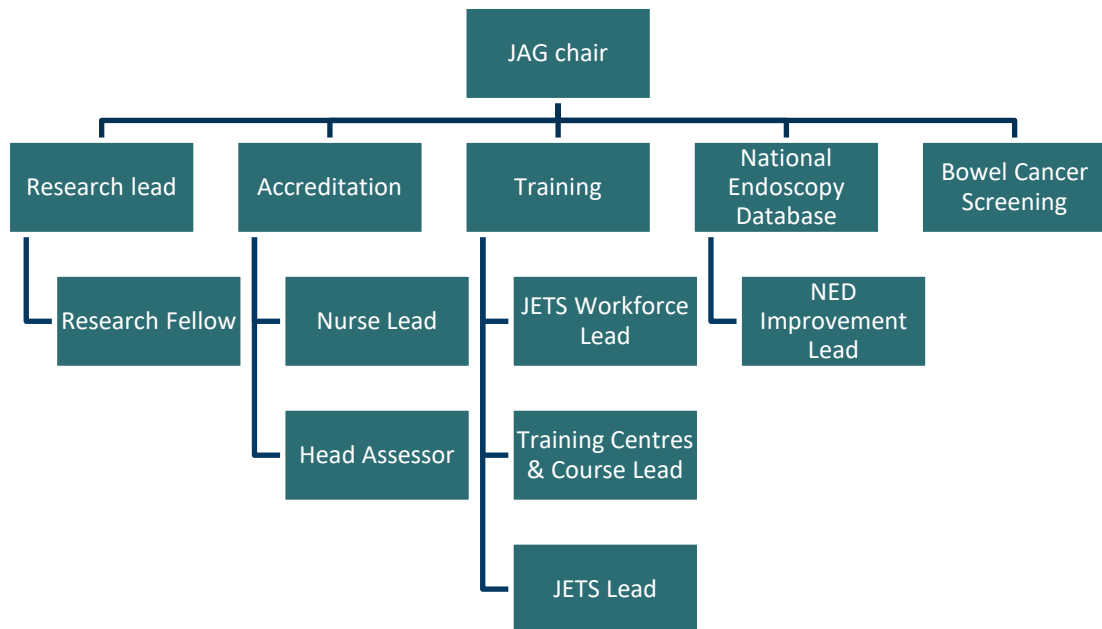
- Management or leadership qualification desirable
- Healthcare quality improvement science training is desirable
- Experience of drafting papers for submission to peer reviewed academic journals

Personal attributes

- Effective leadership through demonstration of personal qualities, such as self-awareness, integrity and self-management
- Acts in a manner consistent with the values and priorities of their organisation and profession
- Demonstrates awareness of political, social, technical, economic, organisational and professional environment whilst also anticipating and preparing for the future by scanning for ideas, best practice and emerging trends.
- Ability to build effective relationships with a range of internal and external stakeholders
- Articulates the need for change and its impact on people and services: to develop and communicate aspirations to others
- Ability to collect data and information, analyse against evidence-based criteria to challenge existing practices and processes: to influence others to use knowledge and evidence to evaluate and achieve best practice
- Creates a climate of continuous improvement by acting as a role model for innovation, encouraging dialogue and debate with a wide range of stakeholders to develop ideas to transform services and care: formally and informally disseminates good practice.
- Ability to work with a high degree of flexibility with periodic meetings held in London and Liverpool.
- Willingness to travel (nationally and internationally) with possible overnight stays

JAG clinical advisory groups

Below shows the JAG governance groups and their current chairs. The JAG training group lead will chair the JAG training group which reports to, and works closely with, the JAG chair.



The Royal College of Physicians

The JAG is hosted by the Royal College of Physicians (RCP). The RCP is a patient-centred and clinically led organisation whose core mission is to improve patient care and reduce illness. Our vision is for everyone to have the best possible health and healthcare.

The Care Quality Improvement Department supports the RCP's strategic aim to improve care for patients. It utilises a variety of methods and approaches to drive improvements in activities, influences the quality of clinical practice via ambitious work programmes that are delivered via constituent teams. JAG aims to promote similar change and improvement in all endoscopy services, whilst also providing assurance to patients, managers, referrers, and commissioners about the service provided.

The RCP is committed to **taking care, learning, and being collaborative**. These values drive the way we behave, how we interact with each other, and how we work together to achieve our vision and improve patient care.