

The Association of Coloproctology of Great Britain and Ireland

@ The Royal College of Surgeons of England

35-43 Lincoln's Inn Fields, London WC2A 3PE

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t: 020 7973 0373 | e: admin@acpgbi.org.uk | w: [http:// www.acpgbi.org.uk](http://www.acpgbi.org.uk)

AGM

Tuesday 3rd July 2024

International Convention Centre Wales

MINUTES

1 **Welcome, Introduction and Apologies – Graham Branagan, Secretary**

2 **Minutes of last AGM held in 2023**

Taken as a true representation of proceedings

3 **Matters arising**

None

4 **Matters of urgent business**

None

5 **Presidents' Report**

Jared Torkington gave a report on his year:

Annual meeting – 900 attendees, record sponsorship of £350k, 5 named lectures, Hunterian lecture, Mayo clinic & UK nets, innovative scheduling, social programme.

Projects: Organisational memory, Strategy document, process for endorsement, Established Guidelines and Cancer committees, sub-committee Chairs on Council, Legal review of contracts, Joint guidelines with BSG on FIT, success of ACC, BRUK App, New LMI fellow, investment of ACPGBI funds, new events company appointed.

Still to do: membership focus, developing Chapter rep role, Colorectal Disease journal Management, develop fellowship funding, consolidate colonoscopy training, HR, Secretariat.

6 **Honorary Secretary's report.**

Graham Branagan gave a list of changes to the committees

Executive – Justin Davies to become President, Athur Harikrishnan to become President Elect, Jim Khan to become President in Waiting, Nicola Eardley to become Assistant Secretary, Tom Pinkney to become Chair of MCC and Elaine Burns to become Chair of Research and Audit.

Francesco di Fabio has become Wessex Chapter rep

Dom Slade is re-elected as Chair of Abdominal wall for a further year.

Cancer Committee elected with Chris Cunningham as Chair.

Guidelines committee elected with Lisa Massey as Chair.

IBD. Valerio Celentano is elected as Chair

Proctology Greg Thomas is elected as Chair

Colonoscopy Committee – Aryn Haji is re-elected, Heman Joshi and Bala Piramanayagam are elected.

Vacancies remain on external affairs, EYCN, EDI

Directors – Resignation of Jared Torkington, election of Justin Davies
Trustees – Jim Hill and Jennie Burch appointed.

Revisions to the constitution

Minor

Changes to Council membership – MCC Chairs will become members of Council

Proposer: Graham Branagan, seconder Jared Torkington

Carried with 100% majority

An Ordinary member can only serve on a maximum of two elected committees at any one time.

This applies to all committees and to subcommittees of MCC

Proposer: Graham Branagan, seconder Jared Torkington

Carried with 100% majority

The MCC shall be led by a Chair elected by Council vote. All Ordinary members can stand for MCC Chair but it is expected they will have had previous experience on a sub-committee or on ACPGBI Council.

Proposer: Graham Branagan, seconder Jared Torkington

Carried with 88% majority

Addition of Guidelines Committee and Cancer Committee to report to MCC Chair

Proposer: Graham Branagan, seconder Jared Torkington

Carried with 94% majority

Changes to make up of subcommittees

Proposer: Graham Branagan, seconder Jared Torkington

To enable sub-committees to consist of Chair and 5 elected members with 1 x Dukes' representative
And 1 x ACPN representative

Carried with 95% majority

Major change

Changes to 12.2 Changes to the process for electing President in Waiting (PiW)

Proposer: Graham Branagan, seconder Jared Torkington

The Secretary will seek nominations for the President in Waiting from all ordinary members, no later than 4 months before the Annual General meeting. The nominee will require a proposer and a seconder both of whom should be Ordinary members. The nominee will:

i) be a current Ordinary Member

ii) have previously been a voting member of ACPGBI Council or a Chair of an MCC subcommittee

iii) not have any significant conflict of interest such as concurrent President of the ASGBI, ESCP and any other general surgical association.

All applications will be reviewed by the current President and Honorary Secretary to make sure eligibility criteria are met. All eligible names will be put forward to a vote by the whole ACPGBI membership via an independent e-voting company using single transferable voting.

For clarity this includes all categories of membership with full voting rights where members are not in arrears with their membership. The applicant with the most votes will become President in Waiting. In the unlikely event of a tie then a vote of President, President Elect and President in Waiting will decide the outcome. If there is only 1 candidate, then no vote is required

Carried with 70% majority

7. **Honorary Treasurer's Report**

David McArthur gave a report on his year.

£1.3 million in, £1 million out. Much of the income comes in for the Annual meeting, plus subscriptions and Colorectal Disease journal.

The expenditure goes out in the annual meeting, management and education and research such as PFS, Dukes etc.

Year end balance at the end of 2023 of £1,014,552 in all accounts.

There has been a dip in subscriptions due to the way the current membership system works which is why ACPGBI are trying to get everyone paying on direct debit. The subscription fees have been the same for the last few years.

The Manchester meeting made a £37k surplus.

ACPGBI invested £500,000 into an investment portfolio with Ruffer.

Financial strategy for 2024-2025

Balance income and outgoings

Fund future initiatives

Ensure sustainability of educational events such as ACC

Retain current membership fee

Transition to full direct debit for subscriptions

Safe investment to protect from inflation

Funding travelling fellows

Implement new fellowships

Continue to fund chapter meetings

Offer annual meeting discount to members

Collaborate with industry partners.

8. **Dukes' Report**

Dukes' President Lillian Reza gave her report on the year

She thanked the Dukes Executive

She gave a report on the Dukes' weekend held in Ealing in September 2023 with 281 registrations, broadcast through Medall as well as all of the Fundamental's courses, Proctology and Robotic courses and webinars run.

She also gave details of how they ensured their voice was heard to enable difficulties in training To be overcome.

9. **Report from the National Bowel Cancer Audit**

Co-Clinical lead Nicola Fearnhead gave the NBOCA report.

She reported on the move from the clinical audit platform to administrative data sets and from quality assurance to quality improvement.

The state of the nation report is now down to 10 pages with the full data through the website. As from 2024 all data will be audited not just the 2 year mortality that happened post-covid.

Adjuvant chemotherapy is being utilised more than before. The 2023 report recommends coding of TNM Status, access to clinical nurse specialists, earlier closing of diverting loop ileostomy, reduce severe acute toxicity from adjuvant chemo for stage 3 colon cancer.

10. **BRUK Report**

Asha Senapati, Chair of BRUK gave the BRUK report

She thanked Lynn Dunne, temporary CEO and Jim Tiernan, ACPGBI rep and welcomed Lindsay Easton, the new CEO.

Highlights – income doubled in 2023 to £2.04 million, awarded Gold at Chelsea flower show for The microbiome garden, the Research app has been launched, “can I butt in” podcast, restarted fundraising through Facebook, 2023 “Auguts” campaign raised over £16k, launched microbiome research round. ACPGBI members received over two-thirds of grants given.

11. **Reappointment of Auditors**

The treasurer confirmed ACPGBI was using separate companies to produce and audit the accounts.