



New for 2019

- We have updated our submission categories

How to submit a video

IMPORTANT: please note the following **criteria for submissions:**

- **Duration of video:** 10 minutes maximum
- **Sound:** all videos should be accompanied by a clear voice-over in English.
- **Video quality:** videos should have a minimum definition of 720p (1080p preferred).

How to submit

Videos should be uploaded on to YouTube or other video hosting service **as an unlisted video** and the URL submitted via the online abstract form.

Once your video has loaded, make sure that you have filled in the basic details: giving the title for your submission and a short description. You may also wish to edit the advanced settings.

- Then go to the 2019 abstract submission website and create an Oxford Abstracts account or log in if an account already exists.
<https://app.oxfordabstracts.com/stages/777/submission>
- Create a new abstract for your video submission.
- Type the duration in minutes and seconds of your video in the abstract text box..
- Paste the URL of your uploaded video into the field for video URLs on the abstract submission form. (This is after the abstract text box).
- Complete the remainder of the abstract submission form and submit.
- You are permitted to submit a video that will be presented at another national/international meeting either prior to or after the Association of Coloproctology of GB & Ireland 2019 annual meeting.
- The **maximum** number of words for the title is **50**. The **maximum** number of words for the abstract text is **250** (excluding the title and authors).
- When submitting the names of authors put **the initials** in the field labelled "First Name".
- When you submit your video abstract select a category from the following 15 categories.



1	Colorectal Cancer – diagnosis & endoscopy	2	Colorectal cancer – tumour biology/markers & genetics
3	Colorectal cancer – risk assessment & outcomes	4	Colorectal cancer – surgery & stents
5	Follow up/survivorship/late effects of treatment for all colorectal disease	6	Emergency colorectal surgery
7	Minimal access (laparoscopic/robotic/TaTME/TEO)	8.	Chemotherapy/Radiotherapy
9	Imaging	10	Pathology
11	IBD/pouches/stomas	12	Functional bowel disease/pelvic floor/constipation
13	Proctology	14	Training
15	Miscellaneous		

Amending a Submission:

You can do this at any time up to the deadline.

- Log in to the Oxford Abstracts submission system
- You will see a list of the abstracts that you have submitted. Click on the abstract that you wish to change. Amend as necessary.
- When you reach the final step and press “Submit” you will be sent an email confirming that your abstract has been amended.

Withdrawing a video

If you want to withdraw a video please contact the Anne O’Mara, Administration Manager, Association of Coloproctology of GB & I.

Email: admin@acpgbi.org.uk

DEADLINE FOR RECEIPT OF VIDEOS and ABSTRACTS:

Saturday, 12th January 2019 – 11.59 pm GMT (i.e.UK time)