



## The Association of Coloproctology of Great Britain and Ireland

Royal College of Surgeons of England  
35-43 Lincoln's Inn Fields  
London  
WC2A 3PE

# TERMS OF REFERENCE FOR ROBOTIC SUBGROUP OF THE MULTIDISCIPLINARY CLINICAL COMMITTEE (MCC)

### **Purpose**

Robotics has become an integral part of colorectal practice over the last 10 years. The aim of the Robotic Subcommittee of MCC is to provide guidance to ACPGIB and leadership in this field.

### **Interactions**

The subcommittee reports to ACPGIB Council and Executive through the Chair of MCC. Other interactions include:

- ACPN
- Charities and patient support groups
- Commissioning bodies
- Industry
- Dukes Club
- Early Years Consultant Network (EYCN)
- Other committees as required as ex-officio members (R+A, External affairs, E+T)

### **Objectives**

- Provision of leadership and expertise in the field of robotic colorectal surgery. This may encompass areas such as governance, research, accreditation and training.
- Collaboration with industry and developers of new robotic platforms.
- Collaboration with other bodies and charities with shared interests.
- Collaboration with Dukes Club, ensuring promotion of trainee interests.
- Collaboration with EYCN .

- Collaboration with patient groups.

## **Membership**

The ordinary membership of ACPCBI will be invited to apply for 6 positions on this subgroup. The applicants will be elected by Council following submission of an abridged CV in the event of more than 6 applications. Three year terms are encouraged to ensure continuity. Members may apply for a second term of 3 years, subject to successful re-election.

A Chair will be appointed from among the successful elected members of the Subcommittee by Executive in the first instance, and then by the sub-committee subsequently.

A patient representative will be nominated by the Patient Liaison Group.

A trainee representative will be appointed by the Dukes Club.

Other co-opted members will be recruited as required.

## **Meetings**

Meetings will be held three times each year. At least one face-to-face meeting will take place at the annual meeting of ACPGBI. Other meetings will be held by videoconference.

The agenda will be coordinated by the Chair, who will be responsible for minutes that will subsequently be submitted to the Chair of MCC and ACPGBI Council.

The Chair of the sub-committee may be required to present their activities to Council and/or Executive on occasion, either in person or by videoconference.

## **Reimbursement of expenses**

The ACPGBI will reimburse reasonable day travel expenses and second class rail fares. Overnight accommodation and subsistence will be covered if required and agreed in advance. Attendance at the Annual Meeting is a personal expense.

Charles Maxwell-Armstrong, Ciaran Walsh and Nicola Fearnhead June 2020

Terms of Reference are for review in June 2021